

Unitarian Universalist Church of Sarasota

Board Meeting

November 17, 2009

Present: Rick Sandler, President; Muriel Redifer, Vice President; Barbara DeMaio, Treasurer; Dee Widder, Secretary; Sue Moreland; Cathy Cyrus; Pat Liebert; Joanne Curtis, Muriel Redifer, Dana Keller; Sara Slate. Rev. O'Neill

Guests: Ginny Griese, Jim Craig, Louise King, Barbara Silvera

Meeting called to order at 7:00 PM

I. Rick thanked Jim Craig for his service to the Board. Sara Slate was welcomed as new Board member. Muriel will fill in as vice-president.

Minutes of October 20 accepted as presented
Presidents, Minister's Reports accepted as written
RE Report: Ginny Griese, Director,
Circle Suppers for RE still in process of being formed. Mark Burrow has joined as a classroom teacher. Teens are visiting different faith groups and then meeting to discuss what they've learned. This week they are visiting Temple Sinai. Census report on RE attendance to be sent to BOT

Census: 322 members

II. Treasurer's Report (on file)

RECOMMENDATIONS FROM THE FINANCE COMMITTEE

Motion by Dana, **Second** by Pat

– That the two quarterly payments on principal for the roof loan, which are due Dec 31, 2009 and March 31, 2010, and amount to \$800.00 and \$790.97, respectively, be paid from the Gift Reserve Fund.

– That after subtracting these two payments totaling \$1,590.97 from the \$2,976.37 accrued while we were awaiting the death certificate in connection with the Lexow Funds, the remainder (\$1,385.40) be transferred to our interest and dividends line in the operating budget from the Gift Reserve Fund. **PASSED**

BUDGET PROCESS FOR NEXT FY

We will begin our budget process by sending emails to committees for budget requests this week. Over the next two months we will build the budget, presenting it to the January Board meeting for consideration and approval, then presenting the result of that meeting to the congregation for a preliminary hearing on January 24th.

Motion by Pat, **Second** by Dana for a Consent Agenda **PASSED**

The Finance Committee recommends that the Board propose that the Endowment Committee amend its bylaws to substitute the following sentence for the present second sentence:

"For purpose of this section, principal shall mean all of the financial assets of the corporation (including amounts attributable to interest, rent, royalty and dividend income and other investment distributions in prior years) except that amount attributable to interest, rent, royalty, dividend income and unitrust distributions from the Unitarian Universalist Common Endowment Fund during the current and preceding calendar year."

The Finance Committee recommends that the Board propose that the EFI membership amend the EFI bylaws to add the following sentence at the end of the present Article VIII, Section 2 of the EFI bylaws:

"Notwithstanding the foregoing, no loan of any amount by the Corporation to the Church, to provide funds for use by the Church in response to major damage to or loss of church property exceeding potential insurance recovery, may be deemed disbursement by the principal of the endowment fund or in any way prohibited by these bylaws."

The Finance Committee recommends that the Board propose that the EFI membership amend the EFI bylaws to add the following language after semicolon in Article VIII, Section 3 of the EFI bylaws, replacing all of Article VIII, Section 3 that now follows the semi colon:

"Provided that EFI may first apply any distribution to the Church to repayment of any unpaid installment then due upon all loans by the Church to EFI"

**" PROPOSED SCHEDULE FOR AMENDING ENDOWMENT FUND
BYLAWS
AND UUCS ARTICLES OF INCORPORATION**

DATE (all dates in 2010)	EVENT(S)	PURPOSE(S)	REQUIRED
Friday Feb 12	Mailing to members	<ul style="list-style-type: none"> • Announcement of 2/28 EF special meeting • Announcement of UUCS 3/28 special meeting to amend Articles of Inc 	Mailed notices at least: <ul style="list-style-type: none"> • 10 days prior for EF 2/28 meeting •30 days prior for 3/28 UUCS meeting

Sunday Feb 28	1 st of 2 special EF meetings	amend Endowment bylaws	1 of 2 meetings four weeks apart To amend EF bylaws need affirmative vote of $\frac{3}{4}$ majority of members present (1)
Sunday March 14	Notice in Order of Service	<ul style="list-style-type: none"> • EF Annual meeting • UUCS Annual meeting 	Announced at Sunday service: <ul style="list-style-type: none"> • at least 10 days prior • 2 weeks prior
Sunday March 28	• 2 nd of 2 special EF meetings meetings of EF	• amend Endowment bylaws	1 of 2 meetings four weeks apart To amend EF bylaws need affirmative vote of $\frac{3}{4}$ majority of members present (1)
	• Annual EF meeting	• Annual EF meeting	
	• Annual UUCS meeting	• elect officers, approve budget	To amend UUCS Articles of Incorporation need $\frac{2}{3}$ majority vote of members present (2)
	• Special Meeting UUCS	• Amend UUCS Articles of Incorporation	

NOTES:

(1) Endowment Fund quorum for amending bylaws = 20% of qualified members, i.e., voting members of UUCS, which right now is 322 individuals, so we would need 64 people at each meeting

(2) UUCS quorum for amending bylaws/articles = 40% of members, which right now is 322 individuals, so we would need 129 people at meeting

Motion by Dana, **Second** by Barbara : forward proposed schedule to EFI and they will respond to Board by 12/12/09 or we will assume that this schedule is binding and will go forward...**PASSED**

Motion by Dana, **Second** by Pat that the Church apply for status of 501(c) 3 which has an application fee of \$850. **PASSED**

The EFI will have to apply for the same.

Robert Lexow Fund - FinCom recommends a portion of the Fund be deposited into a Fidelity Index Fund Account. **Motion** by Pat, **second** by Muriel

PASSED

Pat stated that we need a Task Force to spearhead that these motions be publicized. FinCom to make up talking points. Rick will send the EFI the proposed schedule.

III. Old Business

Committee Reports - Dee reported that Janis Williams of the Hospitality Committee suggests that committees be more involved with serving Sunday refreshments.

Motion by Pat, **second** by Muriel that each standing committee be asked to serve Hospitality at least twice a year. **PASSED** Muriel will arrange tasks.

Rental Task Force has met. Issues: - do we continue the rental program? - Must make decisions re budget expectations; - do we hire a nighttime custodian? Committee members are Barbara, Pat, Rick, Rev. Margret and Sandy (office administrator)

IV. New business

Ministerial Search Committee - Rick handed out names of those for consideration with other names requested. Closed session to be held at next meeting.

Nominating for the BOT is meeting on November 22.

Goal Setting Retreat Update - Discussion

Chalice Lighting by BOT requested

Staffing Task Force formed to study staffing problems: Sue, chair; Pat; Joanne; Barbara and Rev. Margret

Sandy will now work on Sundays and take off Mondays starting this week. Volunteers will be requested for Mondays.

Meeting adjourned at 9:50 **Next meeting December 15 at 7PM.**

Respectfully Submitted,

Dee Widder, Secretary